Minutes of the meeting held on Monday 18 September 2023 at 7.00 pm in Bainton Village Hall

1. **Present**: Cllr P Brierley, Chairman **(PB)**, Cllr D Walford Vice Chairman **(DW)**, Cllr S Lowes **(SL)**, Cllr P Metcalf **(PM)**, Cllr C Bays **(CB)**, Cllr A Dodgson **(AD)**, Ward Cllr Lee, Mrs E Brooks (Clerk to the Council)

The Chair welcomed everyone to the meeting.

1. **Apologies for absence** – Cllr G Byass **(GB)**, Cllr A Mason **(AM)**
2. **Declarations of interest** -None

# Previous Minutes

The minutes from 17 July 2023 were offered for approval and were unanimously agreed as a correct record. Proposed **CB** and Seconded **SL**

# Matters Arising

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Action Number | Topic | Task | Owner | Status | Update | Date opened | Date closed |
| 1 | Village Green & Hall title | Currently the village green and village hall have no land registry info. Look at creating a title for them under BPC | PM | Open | Solicitors have provided a clear comprehensive plan of how to proceed. |  |  |
| 2 | First Aid | Set up first aid training course | EB | Open | Defibrillator training was a success. First aid training will be reviewed in 1 year  |  | 18/09/23 |
| 3 | Tree planting | Work with Humber Forest to organise tree planting at locations around the village | PB | Open | Unfortunately, tree infill funding no longer running. To review next year  |  | 18/09/23 |
| 4 | Litter picking | Report excessive litter in northern lay-by to highways | EB | Open | Extra litter bin refused. ERYC can provide litter picking staff if required. Also supplied bags and pickers for the community. |  | 17/07/23 |
| 5 | Sewerage/drainage | Inadequate sewerage system, require meeting with YW and ERYC | PB/DW& EB | Open | Cllr Lee to follow up. Co-ordinate a meeting with YW. Requested a contact at YW |  |  |
| 6 | Street lights | Additional Street lights on Church Street  | DW | Open | DW keeping an eye on available grants. |  |  |
| 7 | Ambulance response time | Follow up on 8hr response time | DW | Open | Being progressed with Greg Knight |  |  |
| 8 | West End traffic calming | Used as a rat run, traffic calming to be investigated | EB | Open | Email sent to traffic to request how to go about applying for a 20 mph limit | 23/05/23 |  |
| 9 | Village traffic calming | North Dalton trialling a village gateway as potential traffic calming solution  | EB | Open | Await outcome of the trial |  | 23/05/23 |
| 10 | Memorial tree | Replace the Memorial tree that was damaged | DW | Open | Replace tree using Millennium Wood funds. New location required. |  |  |
| 11 | Overgrown hedges | Request ERYC to contact properties with hedges on highway | EB | Open | Reported to ERYC x 3 Only Ref: 2347858 outstanding. ERYC sent letter and will follow up. | 23/05/23 |  |
| 12 | Mud on road | Damaged caused by Agri vehicles, GB to discuss with Bio-gas company | GB | Open | In future arrangements have been made for Ashcourts to clean the road  | 23/05/23 | 17/07/23 |

# Parish Council Vacancy/Community Governance review

# Community Governance review - Propose to REDUCE the membership of our Parish Council from 9 to 7.

# One vacancy currently remains on the Parish Council. ERYC have confirmed that we can still co-opt. Any changes regarding membership that are finally agreed will not come into effect until the next ordinary day of election in May 2027.

# Highway Matters

* 1. **Green Lane closure updates** – 18 month road closure will be coming to an end in October. Members are hoping for an extension as no works have taken place. Ward Cllr Lee will confirm regarding the closure order and enquire as to when repairs will start.
	2. **Millennium Wood** – Previous meeting it was agreed to replace the memorial tree (Miles Lakes) that was damaged. DW will now arrange planting once location has been decided.
	3. **Flooding & Sewerage Issues** – Village suffered heavy rainfall last night and once again raw sewage was spilling on to the highway which continued for around 6 hours. DW produced photographs. Neither the ERYC highways department or Yorkshire water want to take responsibility. Ward Cllr Lee will raise this unacceptable long-term issue with Yorkshire Water & try to co-ordinate all parties. Chair requested assistance from Ward Cllr Lee for a contact at YW to ease future communications.
	4. **Traffic Calming West End** – As per the last meeting the Clerk has sent an email to ERYC Traffic department to enquire about the procedure for a 20-mph speed limit along West End.
	5. **Bypass** – Recent feature in the Newspaper calling for a joint Bypass from Middleton to Bainton. Agreed that the Clerk to contact MOTW Parish Council to show support & that our PC would happily be involved. Bainton suffers high volume of traffic, with traffic both Middleton and Beverley direction especially during the summer months.
	6. **Potholes** – Many potholes require reporting. This can be done via the East riding portal by anyone. The Clerk will start to report, starting with South Lane & Church Street.

# Emergency plan review

# Updated Emergency Plan has now been emailed to ERYC. Printed copies of the plan to be replaced & Parish Council Website to be updated by the Clerk.

# Communications & PR to the village

* 1. **Bainton Beacon** – New printer is good quality but more expensive on ink and electricity which DW intends to monitor closely. Grants maybe available if funds run low in the future, currently self-funding but DW will monitor. Any articles for the Beacon should be emailed to DW and PB.
	2. **Social committee** – No updates

# Playground – Playground inspection taken place and report received and emailed to all prior to the meeting.

# Report discussed.

# A replacement sign is required - Wording to be conformed with ROSPA and quotes to be obtained

# Grass to be cut and maintained – ERYC unable to gain assess with ride on mowers, so that this is an option in the future it was agreed that the gates could be made wider, which DW & PB will look into. In the meantime, Clerk to obtain quotes to cut the grass.

# Wooden steps up to slide to be cleaned due to being slippery – AD offered the use of a mobile pressure washer. This offer was greatly appreciated by all and DW requested that we minute our thanks.

# Planning applications

1. 22/03072/PLF Bainton Burrows Approved by ERYC
2. 22/3068/PLF Outbuilding Bainton Burrows Approved by ERYC
3. 23/01776/PLF Lyndale Pending consideration
4. 23/01863/VAR Westfield Farm Pending decision

# Finance & Administration

Bank reconciliations circulated prior to the meeting. Current account £998.55 Reserve account £6669.91, Action Fund £0.

* 1. **Payments**  E Brooks (Clerk Salary) £473.64

D Walford (Beacon expenses) £73.98

 Flair Office supplies £41.28

 ROSPA (Playground) £90.00

* 1. **Parish Council Laptop** - Laptop required for the Clerks role and current laptop is not fit for purpose. Currently no grants available. DW had researched and found a competitive deal on a new laptop which is currently reduced to £209.97 (VAT recoverable). Microsoft Office may able to be transferred to the new laptop if not possible it will need to be installed at an additional cost (approx. £50/yr), Clerk will confirm.

Members unanimously agreed to purchase a laptop. **Proposed DW, Seconded SL**

# Any other business

* Elected Members – None
* Members of the public – None
1. **Date of next meeting:** Monday 13 November 2023 @ 7pm