**Minutes of the meeting held on Monday 27th July 2015 at 7.30pm in Bainton Village Hall**

1. **Present**: Mrs P Bradnum (Chair),Mr D Walford (Vice Chairman), Mr J Christie, Mrs S Christie, Mrs S Lowes, Mr S Smith, Mr C Adams, Mr B Froggatt, Mrs E Brooks (Clerk to the Council) and 2 residents
2. **Apologies for absence** none, all members present.
3. **Declarations of interest**

PB agenda item 10 (15/02013/PLF, Erection of porch to front, Bilton Garth Back Street)

DW agenda item 5i (Minsters Rail Campaign)

1. **Previous Minutes**

Minutes of the previous 3 meetings were circulated prior to the meeting

Minutes of 18 May 2015, minor amendment to wording on item 7(iv) **Proposed by** DW and **Seconded by** SL

Minutes of 1 June 2015, unanimously approved as a correct record **Proposed by** SS and **Seconded by** SC

Minutes of 3 July 2015, unanimously approved as a correct record **Proposed by** SL and **Seconded by** DW

1. **Matters Arising**
2. **Minsters Rail Campaign –**  Email from Chairman, Peter Hemmerman, requesting BPC to support - All members agreed to support in principle – Clerk to respond to email
3. **Vacancy**
4. The vacancy has been advertised and 2 applications have been received, one applicant (Mr Metcalf) present. 2nd applicant (Mr Gaskin) not present. Chair informed members that unfortunately Mr Gaskin’s application is unable to be considered as it was brought to our attention on the morning of the meeting that he did not meet the additional criteria, of being a resident of the parish for a full 12 months. Guidance was followed from local administration guide and CPALC website. The Chair & Vice Chair had intended to inform Mr Gaskin prior to the meeting, unfortunately he was not in attendance. Clerk to advise Mr Gaskin & thank for his interest.

Mr Metcalf was asked to address the council. Mr Metcalf explained why he would like to be a councillor and then he was asked to leave the room. Members discussed, a vote was held. Councillors unanimously voted that Mr Metcalf should be co-opted. Mr Metcalf re-entered the room and was formally welcomed to the council. Welcome pack provided.

1. **Highway Matters**
2. **Village litter bin** – Now installed & well used, remove from agenda going forward
3. **Dog fouling –** Date set for meeting 17 August at 6.30pm @ Driffield town council offices CA to attend and report at next meeting.
4. **Neswick lane** – Clerk sent a complaint regarding the poorly installed blinker posts. Mr England (ERYC highways) sent an engineer to inspect. Engineer reported that they are all the same level & concreted in, Clerk requested this be re-checked. Mr England has re-checked and markers are reported that they are at the correct height (follow the land) and are currently secure and vertical; they are concreted in but only lightly. This was deemed unacceptable and it was noted that one is now missing; the job has not been carried out to a satisfactory level. Clerk to write to DE
5. **Village taskforce walkabout feedback** – Updated report from ERYC highways previously circulated.

The feedback report details that work to the triangle of grass near the church is not financially viable. DE advised that this would cost in the region of £5k to remove or kerb (kerbing would need to be to full carriageway construction digging down 1.5 m deep) Not a small job. Currently completed one at Kirkburn but this had to be done as there is a fire hydrant in the middle. BPC would like this area to be kerbed to stop the continuing erosion.

Lanes are inspected once a year by ERYC and every 3 yrs by external consultants. Next inspection for Applegarth/Newsick lane is September. DE has arranged for pot holes to be filled in the mean time. BF suggested drainage channels at either side of the lane to help with water runoff.

The pot holes on Leafield road have been filled in with stones only, stones are being washed away and back to mud again, Clerk to request the pot holes are filled correctly.

BF raised the issue that a part of the Minster way, which falls in our Parish, is unpassable due to growing crops. Farmer usually keeps this clear public footpath clear. Clerk to report to Highways

Clerk to write to DE, copying in Cllr Temple, Cllr Fraser & Cllr Hall expressing our disappointment with the overall quality of service from Highways.

1. **Neighbourhood watch group –** Disappointinglyno-one has volunteered to take on the role of co-ordinator. Going forward this is to be advertised occasionally in the Bellwether.
2. **The use of green lanes –** Clerk spoke to ERYC Mark Jessop. There have been several attempts over the last few years to modify the traffic acts nationally, so that people (other than farm vehicles) cannot use them. Recently in Garton there has been irresponsible use of green lanes causing great damage therefore ERYC set a traffic regulation order so that in that specific area the green lane could not be used in the winter months. It costs money to impose such acts and there is a policy to work out when acts are required. Therefore only in extreme cases could BPC stop the use of the green lane. Very good reason would be needed and it is highly unlikely it be granted. Members reported an increase in usage recently. Chair suggested the situation be monitored & photographs taken so that the matter can be taken further. Chair to seek guidance from Garton Parish Council.
3. **Definitive Map Change –** Late addition to the agenda. Letter received from ERYC 27 July 2015 which requires a response before 24 August. All members agreed to discuss due to the minority of the issue. ERYC are proposing to make a definitive map and statement modification order in the Parish of Bainton. Map was passes to all members to view. The footpath is incorrectly recorded on the definitive map and the order will correct the error. All members unanimously agreed to support the proposal. Clerk to sign & return the form
4. **Playground**
5. **Playground grant** – JC confirmed application sent. Query over who owned the playground land. ERYC own but we have a licence to use it. August 2003 there was a request to transfer the licence from Bainton Millennium wood to BPC. 11 Sept 2003 licence agreed. If the area is not looked after then we would be in breach of contract and be asked to clear the area and return to highways.
6. **Community maintenance day** – Fence painting at the playground. Date agreed: Sunday 2 August at 10am.
7. **Communications & PR to the village**
8. **Website –** Link to website circulatedwith Agenda. Agreed to go live in September. PB to advertise in Bellwether. Clerk to request ERYC to make website public.
9. **Fee for businesses to advertise on the website –** Local businesses may wish to show their support to the community by donating, suggested £25 minimum donation for large businesses and £10 minimum for small businesses. For this they will be shown as a “supporter” of the village and have a small advert on the Local business page of the website. All agreed. Add to Bellwether
10. **Planning applications**
11. **Electronic system for planning & building control**. Clerk attended training for the new electronic system. Starting immediately all responses to planning are to be sent via the online system (similar to public access). Clerk has been provided with an account and password; all planning applications will arrive in our “consultee” in tray for comments. Bainton are still currently receiving hard copies of the plans, but this will eventually stop and councillors will have to view the documents online prior to the meeting, clerk will then need to download the plans to a USB stick for viewing at a meeting via a projector or laptop. No time scales as yet, roll out to larger councils first. This is an expense for the council. Laptops available via the Council refit service. CA offered to investigate the IT options available – Add to next agenda
12. **Wind farms**

15/00315/STPLFE EDFWind farm, Highwood– Pending consideration

***General***

1. 15/00251/REN *-* Land East of 7 West End – Pending consideration
2. 15/01784/PLF - Land East of Aingarth – Pending decision
3. 15/02013/PLF - Erection of porch to front, Bilton Garth Back Street – Plans available to view at the meeting, PB did not engage or comment when discussing the application. No concerns or objections were made.
4. **Financial Issues**

Bank reconciliations circulated prior to the meeting. Current account £4716.75, Reserve account £6669.31, Action Fund £947.72

1. Agree expenses – DW purchase of wood preserve & weed killer for playground maintenance day £42.94 Proposed **SC**, seconded **CA**. Cheque signed
2. Consider fee for sending information out to the public – The Chair raised the matter of the costs incurred when sending information out to the public and proposed a fee of £5 to cover administration costs. Most information will be available on the website once live but further more detail requests will incur costs. Proposed **PB**, Seconded **DW**
3. Children’s Hospital donation – As agreed a donation of £10 was sent, we have received a copy of the letter thanking BPC for their donation
4. **Any other business From elected members or members of the public**

* **From elected members**

Clerk noted that the phone box has now been painted.

DW advised that the auditors had requested further explanation as to why the Parish Councils balances carried forward are more than double the precept. Clerk advised auditor of the Action fund and the hoped playground development. Auditor accepted this explanation. This must be taken into account for next budget.

DW requested that the Clerk investigate the bank account to verify if there is a balance that relates to the Millennium Wood, believed to be in the region of £1500 – Clerk check bank accounts and add to next agenda

* **From members of the public – None**

**15. Date of next meeting** September 28th at 7.30pm, Village Hall, Bainton