**Minutes of the meeting held on Monday 25th January 2016 at 7.30pm in Bainton Village Hall**

1. **Present**: Cllr P Bradnum, Chair (**PB)**, Cllr D Walford, Vice Chairman **(DW),** Cllr J Christie (**JC)**, Cllr S Christie (**SC)**, Cllr S Lowes (**SL)**, Cllr S Smith (**SS)**, Cllr C Adams (**CA)**, Cllr B Froggatt (**BF)**, Cllr P Metcalf (**PM)**, Mrs E Brooks (Clerk to the Council) & 4 Residents
2. **Apologies for absence**

None

1. **Declarations of interest**

Agenda point 12ii, PCC grant request - Cllr D Walford

Agenda point 12ii, PCC grant request - Cllr S Lowe

Agenda point 11ii, Ivy Cottage, Applegarth Lane, Tree application – Cllr C Adams

Agenda point 11iii, St Andrews Church, Tree application - Cllr S Lowe

1. **Previous Minutes**

Minutes from November 30th 2015 were circulated prior to the meeting. At the meeting the minutes were unanimously approved as a correct record **Proposed by** CA and **Seconded by** SL

1. **Matters Arising**

15/03405/STPLF - Erection of a pig breeding and rearing unit – to be discussed under planning

1. **Highway Matters**
2. **Dog fouling –** ERYC have confirmed that they cannot empty and maintain the current waste bin outside the playground. A replacement will cost over £500 due to the installer having to charge for the initial removal then installing the new bin. ERYC would then empty and maintain the new bin. All agreed a new waste bin is a permanent solution, bin to be located opposite the park, current bin to be removed at a later date by volunteers. Clerk to arrange **Proposed by** JC and **Seconded by** DW
3. **Neswick lane verge markers** – Highways satisfaction survey completed, no response. Email sent again to ERYC Highways. All agreed not pursue the issue.
4. **Grass Triangle –**. Highways satisfaction survey completed. Email sent to ERYC Highways to again request kerbing, no response. The area has decreased by 5ft and the grass verge, church side, has also been run over by large vehicles. Applegarth lane is deteriorating at a rapid rate and if these vehicles continue to use the route then the road will eventually become unfit for purpose. Unable to stop the large vehicles using the lane, we can only discourage. Chair to write to highways, copying ward councillors, expressing our overall disappointment with the service from highways and lack of communication.
5. **Pot Holes –** Pot holes on Leafield Road bad again. Email sent to ERYC Highways.
6. **The use of the Green lanes** – Captain Thether from Leconfield Army Barracks traced the Army vehicles using the lane and has sent his apologies. They will not be using the lane again.
7. **Fly Tipping** - Reported to ERYC but as the items are on private land and not on the highway they are unable to remove. SS & BF kindly volunteered to remove waste.
8. **Parking at the Village Hall** – Friday parking issues at the Hall have reduced. Add “Parking on Church Street” to Next Agenda
9. **Street Lighting –** There are 6 street lights in the village owned by BPC. Responsibility for the management and maintenance of these lights has been covered for many years by a rolling 12 month contract between Bainton PC and ERYC. Clerk obtained a copy of the Street Lighting Service Level Agreement which sets out the terms by which the ERYC will manage and maintain the lights.
Clerk to obtain:
* Copy of Schedule 1 pertaining to our agreement which should explain how the annual cost of £499 + VAT is made up.
* An annual report from ERYC detailing the work they have completed
* When are ERYC next scheduled to conduct a bulk clean and replacement of lamps in the Bainton area.
* Name of engineer responsible for our Parish

BPC wish to improve and bring the lights in the village up to date. Decided to collate all information, then take residents view on board.

Clerk clarified that BPC insurance includes Public Liability that covers the street lights Bainton.

Clerk reported Street light No.5 on Leafield to ERYC. Light permanently lit. Under the Service Level Agreement ERYC should visit to rectify a fault within 5 days of being notified.

1. **Singing for joy event parking** – Eastern lights Choir are holding a concert at the Church and expect to sell in excess of 150 tickets. With a large number of people attending they wanted to make contact with BPC to discuss the best ways to manage the issue of parking. Chair suggest this is for the PCC to discuss but offered suggestion of a notice on the church gate “drop off point only” Parking available at the Village Hall and the layby.
2. **Fracking**

PM gave a comprehensive report of an informative Fracking meeting he attended, for which the council thanked him. Main points raised were in relation to toxic materials, increased traffic and health issues.

Cuadrilla has offered to meet with local Parish Councils to obtain facts about oil and gas exploration. Middleton Parish Council have contacted BPC and suggested a meeting between a few Parish councils to discuss this first. It was agreed that we would be happy to attend such a meeting, Clerk to reply to email

Clerk has contacted the Environment agency and they are willing to attend a meeting if required – Councillors agree such a meeting is not necessary at the moment.

If and when there is a planning application BPC can only fight with hard planning facts, such as increased traffic.

1. **Playground**
2. **Playground maintenance** – The baby swing was given a medium/high risk at inspection from ROSPA, the wooden supports are decaying and they suggested replacing components. At the last meeting CA offered to supply steelwork FOC for a replacement Baby Swing upon receipt of a specification. PB kindly emailed some photographs of the swing and JC posted a parts list and installation schematic of the Team Swing sourced from Playdale. To continue a full specification is required of the swing that needs to be fabricated . CA is unwilling to generate that specification due to the potential liability issues. It was decided that this is not an urgent issue. JC offered to get quote for a new baby swing and PB will inspect the swing again in March. Next inspection will be September 2016.
3. **Millennium Wood -** DW assessed the site and the location has scope for a cost effective project which would enhance the Millennium Wood. DW visited Hanley’s & obtained a wealth of information about trees/shrubs. There is a massive difference between the cost of a 2m (6 feet) tree & a tiny cutting at 50mm (2”). DW suggested asking for ‘host’ nursery gardens in the village, to develop the saplings for a few years.  They could then be re-planted around the village in a few years’ time. JC suggested we contact The Woodland Trust who may provide trees and assistance with such a project. DW to make further enquiries.
4. **Communications & PR to the village**
5. **Clerk terms of contract –** Clerk works on a self-employed basis, HMRC have confirmed that this can continue. Clerk was supplied a clear description of duties on initial letter of engagement in 2013 which now needs to be reviewed/updated. A sub-committee was suggested to clearly set out the Clerk’s duties & responsibilities and to produce an agreed role description to be formally adopted at a later meeting. DW & CA joined the sub-committee.
6. **Transparency Code Grant** – BPC applied for a grant to purchase a Laptop & printer, cover training and initial set up costs and the staffing costs of updating the website until March 2016, Total grant £555.76. Grant awarded. Clerk to order laptop & all in one printer & scanner, £289.31 (ex VAT) **Proposed by** DW and **Seconded by** SS. Clerk was thanked for her work in obtaining the grant.
7. **Planning applications**
8. 15/02619/PLF- Land East of 7 West End *-* **APPLICATION APPROVED**
9. 15/03799/TCA - Ivy Cottage, Applegarth Lane, Tree application – **NO OBJECTION FELL**
10. 15/03968/TCA - St Andrews Church, Tree application – **PENDING DECISSION**
11. 15/03405/STPLF - Land North Of Warren House Farm Lund Warren Lund East Riding Of Yorkshire YO25 9DQ

Erection of a pig breeding and rearing unit including 11 livestock buildings, 5 feed silos, manure midden and hard standing for parking and access. This application does not directly relate to our Parish therefore any points of objection must be relevant to our Parish. BPC to object with 3 main points; odour, plans for disposal of slurry and general industrialisation of the countryside. Application closed Friday 11 December 2015, therefore unable to comment

1. Any other planning applications arising - **NONE**
2. **Financial Issues**

Bank reconciliations circulated prior to the meeting. Current account £1895.51, Reserve account £6669.91, Action Fund £947.72

1. **Precept** 2016/2017 – ERYC has received a precept demand for 2016/17 of £3,000.00 for Bainton Parish council. The precept of £3,000.00 & council tax support grant will be paid in one instalment on 30 April 2016
2. **PCC grant request –** Now received receipts which total £240. Grant agreed. **Proposed by** PM and **Seconded by** SC.
3. **Asset register** – BPC insurance policy covers £10K of assets. Asset register to be updated. **Add to next agenda**
4. **Any other business From elected members or members of the public**

**From elected members** –

* DW meeting layout: Requested that public seating be to the side rather than to the rear so members of the public are not sitting behind the councillors.
* Councillors to consider Election of Chair and Vice Chair for Meeting of BPC in May. PB, Chair to the Council, confirmed she will not be standing.
* **From members of the public** – None

**15. Date of next meeting** March 21st 2016 at 7.30pm, Village Hall, Bainton

Meeting closed at 8.55pm