**Minutes of the meeting held on Monday 21st November 2016 at 7.30pm in Bainton Village Hall**

1. **Present**: Cllr P Bradnum, Chair (**PB)**, Cllr D Walford, Vice Chairman **(DW),** Cllr J Christie (**JC)**, Cllr S Christie **(SC)**, Cllr S Lowes (**SL)**, Cllr S Smith (**SS)**, Cllr P Metcalf (**PM)**, Cllr C Adams **(CA)**, Cllr B Froggatt **(BF)** Mrs E Brooks (Clerk to the Council)
2. **Apologies for absence** – None
3. **Declarations of interest**  Cllr C Adams, Agenda item 6(v) Neswick Lane road damage

Cllr D Walford, Agenda item 12(ii) PCC Grass cutting grant

 Cllr S Lowes, Agenda item 12(ii) PCC Grass cutting grant

1. **Previous Minutes**

The minutes of 19th September 2016 were offered for approval. The minutes were unanimously approved as a correct record. Proposed by **PM** and seconded by **DW**

1. **Matters Arising**

NHS Urgent care services have launched a 12-week formal public consultation on proposed changes to our urgent care services, poster supplied for the notice board. PB to add to Bellwether

1. **Highway Matters**
2. **Street Lighting** – CA provided an update. Next step involves negotiations with ERYC in regards to upgrading/replacing the village lights. Invoice received from ERYC for the street lighting agreement April 16 – March 17 £611.40.
3. **Public footpaths** – The route of public footpath number 4 was briefly discussed.
4. **Neswick Lane road damage** – CA is working on a letter to ERYC highways. Currently collating evidence to enhance the letter. Suggestions were made to relocate the road sign creating a permanent barrier and surfacing the eroded section of the triangle. CA advised that there is to be a new digital roadmap service from Ordnance survey which aims to provide road hauliers with more accurate Sat-Nav details of road conditions to prevent lorries using unsuitable roads. Local councils will provide the data to update the service.
5. **Phone Box –** BT have notified us that they are considering the removal of the payphone. Decline of 93% in payphone usage over past 7 years. BPC must respond by 30 November indicating a decision. Options are to a) Agree to removal b) Adopt the payphone c) Object to the removal, providing evidence. Members agreed to object to the removal on the basis that the payphone is on an artery road from M62 to Bridlington and Hull to Beverley and Malton and in a village with bad mobile phone signal therefore a lifeline. Proposed by **PM** and seconded by **SL**. Clerk to respond
6. **Dog Fouling –** West End would benefit from a litter bin (dog walking route and part of the Minster Way). CA proposed that the cost for purchasing and installing be made from the Action fund account. All members agreed. Clerk to order from ERYC
7. **Drainage –** During heavy rain DW photographed the manhole outside the Village Hall which was flooded with sewage. Members agreed that an onsite meeting with the Environment Agency should be requested to discuss this on-going problem. BPC will also summon Yorkshire Water to the on-site meeting. Clerk to contact both
8. **Fracking**

BPC held a half an hour question and answer time 7-7.30 before the Parish Council meeting on 21st October 2016 for residents. Cuadrilla – meeting to be arranged early 2017

1. **Playground**
2. **Playground maintenance** – Playground report received & forwarded to all prior to the meeting. Bench requires attention and latches on the gates need to be replaced. Clerk to request a quote for repairs.
3. Clerk had a meeting with Playscheme Elvington on Wednesday 5th October to discuss a no obligation quote and design. Playscheme will produce a design and look for available funding. He was not aware of any funding in our area except Lottery funding (already received, now extended the time to 3 years before we can apply again)
4. **Donations** – Wolds Village have kindly donated £100 towards new equipment the playground, cheque banked.

Parents/residents have raised £261.00 making a total £361.

1. **Millennium Wood**
2. **Woodland trust** – Successful application. 420 saplings received from The Woodland Trust, more than requested.

**Tree Planting** – BPC agreed to ERYC terms and conditions for planting. DW has taken before photographs of the lane and a video recording as evidence for any future liability. Produced a risk assessment as per our insurance. Ensured all volunteers were safety briefed. Ron Whatling is qualified and was onsite to assess trees at point of planting and will be able to do so in the future. Over 400 trees and bushes have now been planted around our parish.  The majority of trees have been planted along Leafield Road & Green Lane, (which forms part of the Minster’s Way long distant footpath), & is a continuation of the Bainton Millennium Wood project, started by Ron Whatling 16 years ago. Particular thanks go to: Cllr Felicity Temple; Cllr Symon Fraser; Ron Whatling; Dave Walford; Steve Smith; John & Sue Christie; Steve & Kate Jenneson; Barry Froggatt; Norman Curtis & Garry.

Members agreed to purchase a back-pack sprayer & chemicals £69-£120 to maintain the Millennium wood. Proposed by **SS** Seconded by **BF.**

DW to obtain a quote for 2 plaques, one for Miles memorial and one for the Millennium wood which will be financed by the ring-fenced Millennium Wood funds.

1. **Memorial Miles Lakes** – Purchasing two English oak trees, (approx. 1800mm high). They are to be planted each side of the play area, (one to the east & one to the west).
2. **Communications & PR to the village**
3. **Clerk terms of contract** – For reasons of clarity & to protect all parties a contract between the Parish Clerk and the Parish Council has been prepared. The new contract does *n*ot represent any changes to the terms of the clerk’s conditions. Contract forwarded to all members prior to the meeting. Clerk to sign contract
4. **Emergency planning –** CA has contacted ERYC regarding OS maps for inclusion in the plan. Chair signed the agreement in October but had no further communication from ERYC. Clerk to chase ERYC
5. **Neighbourhood Network Groups –** Bainton Parish Council is now registered with the Neighbourhood watch group.
6. **Bellwether –** Current editor, Val Drayton is retiring and the new editor of the Bellwether to be Lisa Byass. Chair suggest that we request an informal meeting with Lisa Byass to clarify the grounds on which BPC fund and support the newsletter.
7. **Planning applications**
8. **16/01895/PLF – Low Farm Kirkburn, extension and alterations. – PENDING CONSIDERATION**
9. **16/03355/TCA – Mill Farm tree application – NO OBJECTION/FELL & PRUNE**
10. Any other planning applications arising - None
11. **Financial Issues**

Bank reconciliations circulated prior to the meeting. Current account £3800.44, Reserve account £6669.91, Action Fund £947.72.

1. **Driffield School Twilight bus** – Agreed to support the School and to donate £100 Proposed **DW** Seconded **SC**
2. **PCC – Grass cutting grant** - Agreed to support up to the sum of £240, PCC to provide receipts. Proposed SS Seconded BF
3. **Insurance Policy renewal** – no change to the policy. Invoice received £253.00
4. **Precept 2017/2018** – Clerk prepared a budget and circulated prior to the meeting. After discussion, it was unanimously agreed to request a precept of £3000 for 2017/18. Proposed DW Seconded PM

PAYMENTS - CLERK SALARY £383.33

 CLERK EXPENSES £27.55 (inc. Bellwether A4 paper)

 PLAYSAFETY LTD £79.80

 DRIFFIELD SCHOOL £100.00

 ERYC £611.40

 ZURICH £253.00

1. **Any other business from elected members or members of the public**
* **From elected members** – Request village hall to provide a list of key holders (in village hall window)**.** Clerk to contact Highways to clarify who has responsibility for the village bus stops
* **From members of the public** – None

**15. Date of next meeting** 30th January 2017 at 7.30pm, Village Hall, Bainton