**ANNUAL MEETING**

Minutes of the Annual meeting of Bainton Parish Council held on Tuesday 23 May 2023 at 7.00pm in Bainton Village Hall

AM23/1 Present & Chairman’s welcome

Cllr P Brierley (PB Chair), Cllr D Walford (DW Vice Chair), Cllr P Metcalf (PM), Cllr S Lowes (SL), Cllr C Bays (CB), Cllr G Byass (GB), Cllr A Dodgson (AD), Mrs E Brooks (Clerk to the Council), Ward Councillor Lee.

Cllr P Brierley welcomed everyone to the meeting & thanked Ward Councillor Lee for taking time to attend

AM23/2 Apologies for absence

Cllr A Mason (AM)

AM23/3 Election of Chairman

All members were given the opportunity to nominate a Chairman, there were no nominations. Paul Brierley had advised prior to the meeting that he was happy to stand as Chairman for the forthcoming year. Mr P Brierley was unanimously re-elected as Chairman for the forthcoming year and will sign and return his acceptance of office to the Clerk. Proposed DW seconded PM,unanimous vote all in favour. Cllr P Brierley was thanked for his hard work last year.

AM23/4 Election of Vice Chairman

All members were given the opportunity to nominate a Vice Chairman, there were no nominations. David Walford had advised prior to the meeting that he was happy to stand for the forthcoming year. David Walford was unanimously elected as Vice Chairman and will sign and return his acceptance of office to the Clerk. Proposed PB seconded GB,unanimous vote all in favour.

AM23/5 Minutes of the previous Annual Meeting

The minutes of the previous annual meeting held on Monday 30 May 2022 had been circulated prior to the meeting. They were unanimously agreed as a correct record. The minutes will be signed by the Chairman. Proposed PM seconded DW, unanimous vote all in favour.

AM23/6 Matters Arising

None

AM23/7 Annual report

The annual report of the previous year activities had been prepared by the clerk & circulated prior to the meeting. The report was unanimously agreed as a correct record, proposed CB, seconded SL

AM23/8 Annual accounts & Risk assessment

The summary of receipts and payments & the risk assessment for the year 2022/23 were circulated prior to the meeting. It was unanimously agreed to adopt the accounts and that the accounting & annual governance statement along with the certificate of exemption and risk assessment were a true record. The annual return for 2022/23 will be signed by the Chairman on the council’s behalf. Proposed DW seconded PM

AM23/9 Questions to the public

None

AM23/10 Close of meeting

The Chairman closed the meeting at 7.13 pm