**ANNUAL MEETING**

Minutes of the Annual meeting of Bainton Parish Council held on Monday 20 May 2023 at 7.00pm in Bainton Village Hall

AM24/1 Present & Chairman’s welcome

Cllr P Brierley (PB Chair), Cllr D Walford (DW Vice Chair), Cllr P Metcalf (PM), Cllr S Lowes (SL), Cllr C Bays (CB), Cllr A Mason (AM), Cllr A Dodgson (AD), Mrs E Brooks (Clerk to the Council) Ward Cllr Lee & 6 members of the public

Cllr P Brierley welcomed everyone to the meeting & thanked Ward Councillor Lee for taking time to attend

AM24/2 Apologies for absence

 Cllr G Byass

AM24/3 Election of Chairman

All members were given the opportunity to nominate a Chairman, there were no nominations. Paul Brierley had advised prior to the meeting that he was happy to stand as Chairman for the forthcoming year. Mr P Brierley was unanimously re-elected as Chairman for the forthcoming year and will sign and return his acceptance of office to the Clerk. Proposed DW seconded CB,unanimous vote all in favour. Cllr P Brierley was thanked for his hard work last year.

AM24/4 Election of Vice Chairman

All members were given the opportunity to nominate a Vice Chairman, there were no nominations. David Walford had advised prior to the meeting that he was happy to stand for the forthcoming year. David Walford was unanimously elected as Vice Chairman and will sign and return his acceptance of office to the Clerk. Proposed PB seconded SL,unanimous vote all in favour.

AM24/5 Minutes of the previous Annual Meeting

The minutes of the previous annual meeting held on Tuesday 23 May 2023 had been circulated prior to the meeting. They were unanimously agreed as a correct record. The minutes will be signed by the Chairman. Proposed DW seconded PM, unanimous vote all in favour.

AM24/6 Matters Arising

 None

AM24/7 Annual report

The annual report of the previous year activities had been prepared by the clerk & circulated prior to the meeting. The report was unanimously agreed as a correct record, proposed SL, seconded CB

AM2/8 Annual accounts & Risk assessment

The summary of receipts and payments & the risk assessment for the year 2023/24 were circulated prior to the meeting. It was unanimously agreed to adopt the accounts and that the accounting & annual governance statement along with the certificate of exemption and risk assessment were a true record. The annual return for 2023/24 will be signed by the Chairman on the council’s behalf. Proposed DW seconded AM

Thanks was given to the Clerk for the annual reports

The Chair PB also gave thanks to DW for this support throughout the previous year.

AM24/9 Questions to the public

 None

AM24/10 Close of meeting - The Chairman closed the meeting at 19.08