**Minutes of the meeting held on Monday 29 January 2018 at 7.30 pm in Bainton Village Hall**

1. **Present**: Cllr B Froggatt, Chair **(BF)**, Cllr D Walford, Vice Chairman **(DW),** Cllr S Lowes (**SL)**, Cllr S Smith (**SS)**, Cllr P Metcalf (**PM)**, Cllr C Adams **(CA)**, Mrs E Brooks (Clerk to the Council), Janice Summers (Bellwether Editor)

1. **Apologies for absence** -Cllr J Christie **(JC)**, Cllr S Christie **(SC)**
2. **Declarations of interest**  - **SL** & **DW** item 7v / any PCC related matter
3. **Previous Minutes**

The minutes of 27 November 2017 were offered for approval. The minutes were unanimously approved as a correct record. Proposed by **DW** and seconded by **SS**

1. **Matters Arising** – Item 11i brought forward.

The Chair welcomed Janice Summers, the new editor of the Bellwether to the meeting. It was stressed that BPC value the newsletter massively as it is a crucial part of the community. All members are in full support and wish to make it a team effort. A full discussion was held in relation to: -

* New date for inclusion - 27th of the month delivering by end of first week giving more time for BPC to include details of meeting.
* The format, style and size of the Bellwether - agreed to A5 size and the addition of colour, (if practical).
* Information to be included – More from Methodist and Church/encourage people to advertise local events/rights of way/village history/resident’s stories.
* Advertising – Local services that provide a service to the village. Set fee for set amount of space
* Sponsors – Asking Local business to sponsor monthly which will help fund the newsletter
* Funding – Enquire if eligible for another grant under the transparency code
* Printing – Clarify if the current printer can print in colour.

1. **Vacancy** - Wait for confirmation from electoral services for permission to co-opt. Date 16th February 2018
2. **Highway Matters**
3. **Lack of street lighting –** Dave Williamson ERYC Engineer reported back from the meeting at the end of last year via email. Either of the two poles on Church Street would be able to have a lighting bracket installed on them. Around the corner outside numbers 2 to 8 on Church Street it should be possible to pick up a mains service and install a column, clarification of the exact location would be required.

The costs are as follows: - To make up a bracket complete with lantern supply to NPG in order for them to install would cost individually £591.77. To supply and install a new column complete with lantern and NPG connection would be £1061.16. VAT will be added at the rate current at the time of invoice. Any new columns / lights will remain the property of Bainton Parish Council.

After discussions it was decided that further information and clarification was required from ERYC before going out to consultation. Clerk to contact

* Clarify the quoted costs include connection charge
* Possibility of using a second-hand pole
* Available funding

1. **Bus service** - PM & JC have arranged to meet this month to formulate a village survey.
2. **Green Lane –** DW & BF met with Rob Brown ERYC Highways engineer **o**n site at Green Lane**.** He gave the benefit of his views and the County Council’s position & responsibilities on this complex matter.  There has been mass deterioration along the lane but there is no minimum standard that the highway has to be kept to. Members discussed and agreed to apply for the Green Lane to have a seasonal closure (1st Nov to 31st April) as this is the most practical solution and no financial cost to BPC. Proposed **DW**, Seconded **SS** Clerk to apply
3. **Neswick/Applegarth Lane –** Lane severely damaged, all verges soft, mud on road. Fundamentally down to heavy goods vehicle and having no passing places. CA spoken to local farmer but little improvement. CA, SS, & DW volunteered to work on clearing the run off channels.
4. **Dog Fouling –** Increased fouling around the village, advert in Bellwether to remind residents of their responsibilities.

* **Church yard/joint meeting BPC & Bainton PCC** – Dog fouling in church yard therefore increased signage. BF is attending PCC meeting 30th January 2018 to identify PCC and BPC overlap to pull resources and work together
* **State of grass/road at new Cemetery –** This area is in an appalling state. Requires a layer of hardcore. DW offered to contact Farmer for assistance (Megginson)

1. **Grass Triangle –** Clerk emailed ERYC to request a response to CA generous offer to assist financially with repairing the area around the grass triangle next to the Church. The response was that unfortunately it's not quite as straight forward as simply laying a strip of tarmac. In order to carry out the works properly this section of grass triangle will need to be excavated and then reconstructed with something like 450mm thick carriageway construction. There may also be additional considerations such as utilities that may need protecting or diverting and therefore regrettably Highway Maintenance do not have the spare budget to carry out what could loosely be described as 'improvement works' at this moment in time. The request will however be kept on file. Members volunteered to tidy the area.
2. State of A614 and adjoining footpath raised with Rob Brown by DW & BF, ERYC are to conduct repairs very soon, due to subsidence and drainage issues.
3. **Fracking** – PM informed members that all companies wishing to frack will be examined with regards to their financial ability.
4. **Playground** – During the summer months the playground equipment will require treating and SS & BF will fix the gate latches.
5. **Millennium Wood**
6. **Purchase of CCTV camera** – Authorities have strongly recommended CCTV, this can be purchased for approximately £100.00 and would be funded from the Millennium Wood – members to consider for next meeting.
7. **Warning signage** – DW had produced laminated signs to display in Millennium Wood ensure people are aware that there are CCTV cameras in the area.
8. **Tree planting & purchase of posts** – BF has purchased 80 posts, cost to come from Millennium wood fund.
9. ERYC Chairman award, category for Environment – DW will complete application.
10. **Communications & PR to the**
11. Bellwether – discussed under matters arising
12. **Planning applications** - None
13. **Financial Issues**

Bank reconciliations circulated prior to the meeting. Current account £1072.00 Reserve account £6669.91 Action Fund £495.13.

1. **BPC meetings per year** – DW suggested the possibility of moving to around 8 main meetings a year, rather than the current 6 per year. We currently exceed the minimum standard but a lot of Councils hold monthly meetings which can reduce the heavy agendas. Members were asked to consider for the next meeting. In the mean time **SS** Proposed moving to the earlier starting time of 7pm, seconded by **PM**.

PAYMENTS - CLERK SALARY £421.66

CLERK SALARY BACKPAY £115.00

CLERK EXPENSES £9.90

PCC (Grant) £200.00

1. **Any other business from elected members or members of the public**

* **From elected members**

DW advised that the Vicar has now formally resigned.

SL reminded Clerk that the invoice for Cemetery grass was outstanding – cheque ready to be signed at the meeting.

* **From members of the public** – None

1. **Date of next meeting** 19th March 2018 at 7.00pm, Village Hall, Bainton

**Meeting closed at 21:30**