**Minutes of the meeting held on Monday 15 July 2019 at 7.00 pm in Bainton Village Hall**

1. **Present**: Cllr B Froggatt, Chairman **(BF),** Cllr D Walford, Vice Chairman **(DW),** Cllr J Christie **(JC),** Cllr S Christie **(SC),** Cllr S Smith (**SS),** Cllr P Metcalf (**PM),** Mrs S Lowes (SL), Cllr Paul Galvin **(PG)** Mrs E Brooks (Clerk to the Council), Janice Summers **(JS)**, Richard Summers **(RS)**, Rev Jayne.

1. **Apologies for absence** –Cllr P Metcalf (**PM)**
2. **Declarations of interest -** None

1. **Previous Minutes**

The minutes of 13th May 2019

With a minor amendment to item 11i, the minutes were unanimously approved, (SL abstained due to not being in attendance at the meeting of 13th May 2019). The minutes were therefore adopted as a true record.

1. **Matters Arising**
2. Richard Summers **(RS)** attended as a representative of St Andrew’s Parochial Church (PCC) to respond to the draft minutes of BPC dated 13th May 2019, agenda item 11i Grant to PCC. RS read out a statement from PCC raising several aspects of concern with a request to amend the Minutes. DW welcomed him to the PC meeting & responded accordingly, justifying the reasons for highlighting PCC finances to BPC. He also confirmed that he had repeatedly informed RS that the subject would be discussed at the PC’s May meeting & was surprised & disappointed that no one from the PCC was in attendance. RS was informed that BPC are unable to amend minutes as they are an official record of what transpired during the meeting. There was a constructive exchange with both parties wishing to move forward. DW offered to meet with the PCC treasurer to clarify issues.
3. **Vacancy**

No applicants. BF will forward details of the vacancy to JS for inclusion in the next Bellwether. The Chair asked members to also encourage applications.

1. **Communications & PR to the village**
2. **Bellwether** – The Chair welcomed Janice Summers (JS) to the meeting. JS reported that a generous donation (£200) towards the Bellwether costs had been received. Clerk to write a Thank you letter.

½ page business advert agreed for 1 year.

Enough news that another page could be added most months but costs (+£15) stop JS from actioning this at present. May consider bigger edition a few times a year with a “Special story” being included.

SS suggested another potential advertiser – Wolds Village

BF reminded that although currently £443 in the accounts which is ring fenced for Bellwether costs, we must be mindful that without continuous sponsorship this balance will reduce quickly.

DW congratulated and thanked JS on the Bellwether, excellent newsletter.

1. **First Aid Training** – 2.5 hours first aid awareness training available through Yorkshire Ambulance NHS Trust. It is being offered to communities across the Yorkshire Ambulance Service area. The training is Free, but donations to the Yorkshire Ambulance Fund are welcomed. Members agreed that this would be useful training. BF to include in the next Bellwether to gauge interest level.
2. **Millennium Wood**
3. **Seasonal Closure of Green Lane –** The Green Lane is unpassable end to end by most vehicles, (this will hopefully deter travellers make camp). It is also becoming difficult to even walk, as it is not being maintained to any level by ERYC. The ruts are deep and the tarmac has not been spread. DW was previously informed that there is no minimum standard for a public highway. The Green lane is a low priority for ERYC. Remove from Agenda going forward
4. **Highway Matters**
5. **Village walk-about feedback** – Feedback report circulated prior to the meeting. Some items have already been followed up, items such as tree trimming will not happen until September time due to birds nesting. The state of all the village footpaths were questioned but were informed these would be looked at in 2 years’ time. **DW** held a discussion with Councillor Lee regarding the ‘adopted’ street light system.
6. **Land in front of cemetery** - Need to keep the pressure on with ERYC to improve the area. PCC have plans to gravel inside the cemetery and along the path. In the future a small hedge either side of the path may be an option, DW advised that the Woodland trust also supply hedges therefore another application could be made when needed.
7. **Playground**

Inspection arranged for September.

PG reported the picnic tables outside of the playground to be rotten and dangerous. On highway therefore may be ERYC Council responsible. Clerk to report to ERYC

1. **Planning applications**
2. **Any planning applications arising** – NONE
3. **Financial Issues**

Bank reconciliations circulated prior to the meeting. Current account £3289.33 Reserve account £3669.91 Action Fund £400.13.

1. **ICO renewal –** Under data protection regulations organisations that process data are subject to General Data Protection Regulations (GDPR) and the Data protection Act 2018. Therefore, BPC are subject to an annual data protection fee. We are legally required to pay the fee of £40.00. A Direct Debit has been processed for the yearly fee of £40.00.
2. **Clerk salary review-** Clerk left the room. A discussion was held & the members again expressed their full satisfaction of the work undertaken by the clerk. BF proposed an increase of 6%. On the Clerk’s return the Chairman advised that a 6% increase in Salary had been agreed. Proposed **BF**, seconded **DW** and passed unanimously. The Clerk gave her thanks.

 PAYMENTS - CLERK SALARY £421.66

 JANICE SUMMERS (Bellwether) £60.00

 ICO £40.00

1. **Any other business from elected members or members of the public**
* **From elected members** – None
* **From members of the public** – None
1. **Date of next meeting:** 9th September 2019 at 7.00pm, Village Hall, Bainton